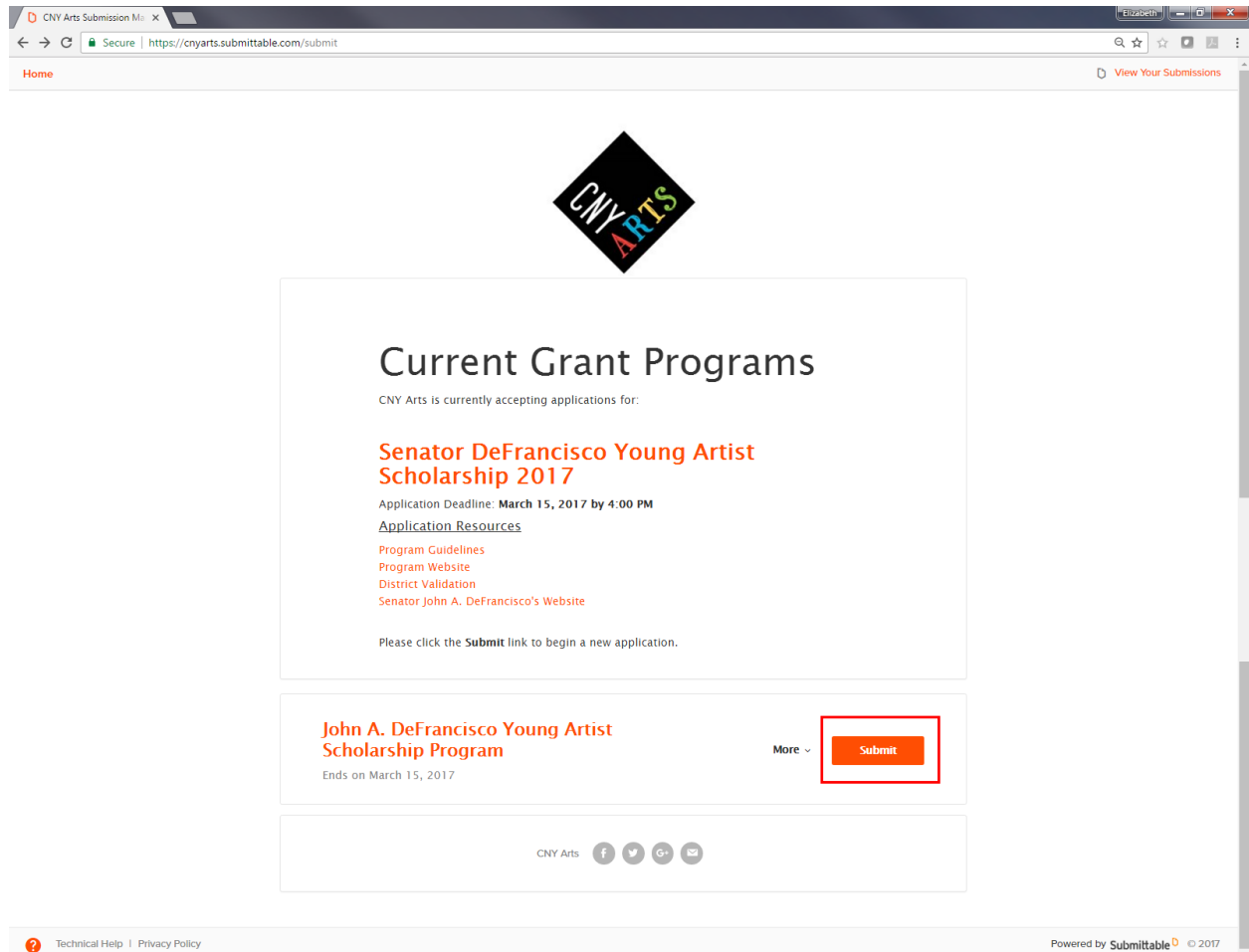


How to use Submittable

Visit cnyarts.submittable.com. Scroll down until you see the orange **Submit** button and click that to register.



Review the guidelines thoroughly and scroll all the way down to the bottom to the **Create your account**. Once you have completed the form, click **Create Account and Continue**.

Once you have created your account, scroll through the guidelines once again to view the application questions. You will see **Young Artist Application Instructions**, followed by blank fields.

Young Artist Application Instructions
Please complete all required fields for the application. The application is broken into the following parts:
1) Young Artist Information
2) Parent Guardian Information
3) Reference Information
4) Arts Program Information
5) Support Materials
6) Certification

Young Artist Information
Please complete the information below about the Young Artist applying for the scholarship.

Salutation *

First Name *

Last Name *

This field is required.

You have the option to save your work and come back to it at any time. Please remember to **Save Draft** before you close or leave your computer.

Autosaved to your drafts

Once the application is complete, please click the **Submit** button. You will not be able to edit the application once it's submitted. You will receive an email confirmation once it has been received.

If you already have a submittable account created, use the **click here to reset your password** link.

The email address you entered is associated with an existing account. This means that you have previously submitted to an organization that uses Submittable and you do not need to create a new account. ✕
[Click here to log in now.](#)
If you do not remember your password you can [click here to reset your password.](#)

Questions? Please contact **Liz Lane** at elane@cnyarts.org or (315) 435-2158.